



# Public Service Commission of Wisconsin

Burneatta Bridge, Chairperson  
Robert M. Garvin, Commissioner  
Mark Meyer, Commissioner

610 North Whitney Way  
P.O. Box 7854  
Madison, WI 53707-7854

January 5, 2005

«First\_Name» «Last\_Name»

«Company»

«Address»

«City», «state» «zip»

Re: Password and Other Pertinent Information Concerning the 2004 Web Annual Report Program for No Activity in Wisconsin Alternative Telecommunications Utility-Other Telecommunications Providers (OTH) for Utility ID «Utility\_No»

Dear «Title». «Last\_Name»:

Every certified provider in Wisconsin is required to file an annual report with the Public Service Commission of Wisconsin – even if that entity had no Wisconsin activity for the reporting year. To simplify the process for such entities, we have developed a streamlined reporting method for such “No Activity in Wisconsin” providers.

The 2004 Web No Activity in Wisconsin Alternative Telecommunications Utility-Other Telecommunications Provider (OTH) annual report program is primarily used by competitive local exchange carriers with no activity in Wisconsin for the reporting year (as defined below). The Web-based program, located at [http://psc.wi.gov/telecom/annlrpt/2005/ind\\_webboth.htm](http://psc.wi.gov/telecom/annlrpt/2005/ind_webboth.htm), will not require the downloading of a program to your personal computer; however, it will require a password (as shown on the next page) to access the application on the Commission’s Web page. The statutory due date for this report is April 1, 2005.

The following is the attestation of No Activity in Wisconsin for the report year. When you enter the Web-based program, you will need to make this attestation.

*I certify that at no time during calendar year 200X did said utility reflect in its records amounts for the state of Wisconsin associated with any of the following:*

- 1) Regulated wholesale or retail intrastate voice or data telecommunications service, as defined in Wis. Stat. § 196.01(9m), which originated and terminated in the state;*
- 2) Regulated wholesale or retail interstate voice or data telecommunications service, as defined in Wis. Stat. § 196.01(9m), which originated in the state;*
- 3) Regulated wholesale or retail international voice or data telecommunications service, as defined in Wis. Stat. § 196.01(9m), which originated in the state;*
- 4) Miscellaneous revenues (e.g., rent, directory, video distance learning, inbound interstate 800 and collect calls billed to customers in Wisconsin) attributable to the state;*
- 5) Intrastate payphone revenues for telecommunications service which originated and terminated in the state;*

«Company»

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6) Revenues from Internet service providers (ISPs) associated with transport of a signal from an end user to ISPs via either switched or unswitched Internet access, which originated in the state regardless of termination location; or

7) In excess of \$25,000 of gross telecommunications plant in service located in the state.

*I understand that if any of items 1 through 7 above apply, said utility is not eligible to file this abbreviated report for calendar year 200X and the filing of this report will not satisfy the utility's Wis. Stat. § 196.07 annual report requirement for that calendar year.*

**Wis. Stat. § 196.01(9m) states:**

“Telecommunications service” means the offering for sale of the conveyance of voice, data or other information at any frequency over any part of the electromagnetic spectrum, including the sale of service for collection, storage, forwarding, switching and delivery incidental to such communication and including the regulated sale of customer premises equipment.

“Telecommunications service” does not include cable television service or broadcast service.

If your utility **qualifies** based on the above criteria for the 2004 report year, you may use the following password to access, complete, and file the 2004 Annual Report: «Password»

This password should be used for all reporting years in which the reporting utility continues to qualify. Safeguard this password, as it assures the Commission that an authorized representative of your utility is filing the report. Please communicate this password as well as provide a copy of this letter as soon as possible to the person responsible for preparation and filing of the report.

If your utility **does not qualify** for the 2004 Web No Activity in Wisconsin OTH annual report, you will need to use another reporting format. Please contact me at (608) 266-6744, (e-mail: [gary.evenson@psc.state.wi.us](mailto:gary.evenson@psc.state.wi.us)).

If in a subsequent year for the first time your utility no longer qualifies for the Web No Activity in Wisconsin OTH annual report, please contact me to discuss necessary procedures.

Additional information concerning completion and filing of the Annual Report is located at [http://psc.wi.gov/telecom/annlrpt/2005/ind\\_webboth.htm](http://psc.wi.gov/telecom/annlrpt/2005/ind_webboth.htm). If you have any further questions concerning the 2004 Annual Report, please feel free to contact me at (608) 266-6744.

Sincerely,



Gary A. Evenson  
Administrator  
Telecommunications Division

GAE:KHK:ash:t:\staff\khk\merge ltrs\2004 ar password ltrs\oth ltr